

ORGANIZATION

<u>Purpose:</u> Mad About Art (MAA!) exists to plan and execute art activities for its members which may also include domestic and international travel.

Organizational Status: MAA! is a 501(c)(3) charitable organization as designated by the IRS. The organization is governed by a Board of Directors and By-Laws.

The Board of Directors includes the following:

<u>President:</u> shall be responsible for the monthly meeting, providing Notice and Agenda at least five days prior to the meeting.

<u>Past President:</u> shall assist the President as requested and conduct any monthly meetings if the President is unable to do so.

Membership: shall maintain a current list of members.

<u>**Treasurer**</u>: shall maintain all financial records, collect and deposit all monies due and shall disburse same.

Secretary: shall accurately record and keep minutes of the Board of Directors' meetings.

<u>**Communications**</u>: shall coordinate communication to the members, including the monthly newsletter.

Programs: shall be responsible for the programming of MAA!

<u>**Travel:**</u> shall assist the Program Committee with domestic and international travel.

<u>Nominating</u>: President shall appoint a person to submit new names for Board positions which become open.